



## AITKIN COUNTY BOARD OF COMMISSIONERS

July 8, 2025

9:00 a.m.

Government Center Board Room

### Regular Session Minutes

#### 1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Present

#### 1.B PLEDGE OF ALLEGIANCE

#### 1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Laurie Westerlund

#### 1.D Citizens Public Comment - None

#### 2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Michael Kearney

##### A) Correspondence File-

June 24, 2025 - July 7, 2025

##### B) Approve County Board Minutes-

June 24, 2025

##### C) Approve Electronic Funds Transfers

Total	\$6,106,698.72
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##### D) Approve Manual Warrants/Voids/Corrections-

ELAN 06.05.25

General	\$3,811.00	Trust	\$282.92	HHS	\$829.17	Total	\$4,923.09
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##### E) Approve Auditor Vouchers-

Auditor Warrant - HHS 06.27.25

HHS	\$31,166.46					Total	\$31,166.46
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##### F) Adopt Resolution-

LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

##### G) Approve Manual Warrants/Voids/Corrections-

ELAN 06.20.25

General	\$4,601.04	Trust	\$269.32	LLCC	\$480.28	HHS	\$838.99
						Total	\$6,189.63

##### H) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 06.30.25

General	\$1,092.93	State	\$187,620.94			Total	\$188,713.87
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**I) Approve Commissioner's Vouchers**

Commissioner Warrants 07.03.25

General	\$125,661.00	R&B	\$13,616.77	State	\$7,772.50	Trust	\$4,079.03
Forest	\$4,509.60	Taxes	\$2,597.28	LLCC	\$8,434.26	Parks	\$25,278.02
						<b>Total</b>	\$191,948.46

**J) Adopt Resolution-**

Direct purchase of tax-forfeited land - Stephanie Werner

**K) Adopt Resolution-**

Final Contract Payment #20228

**L) Approve Auditor Vouchers-**

Auditor Warrant 07.03.25

General	\$37,053.00	R&B	\$355,947.92			<b>Total</b>	\$393,000.92
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**M) Adopt Resolution-**

Search &amp; Rescue Donation - Turner Township

**N) Adopt Resolution-**

Search &amp; Rescue Donation - Glen Township

**O) Adopt Resolution-**

Search &amp; Rescue Donation - Lakeside Township

**P) Adopt Resolution-**

Adoption of Health Promotion Team Guidelines

## Regular Agenda

3A Megan Cummings - HOPE Executive Director

**Informational Only**

HOPE Presentation

**RESULT: INFORMATIONAL ONLY****MOVER:****SECONDER:**

4A Dennis Thompson – Land Commissioner

**Motion to:**

Approve Pine Knoll Public Water Access on the Mississippi River

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Travis Leiviska**SECONDER:** Commissioner Bret Sample

4B Dennis Thompson – Land Commissioner

**Motion to:**

Approve Cooperative Land Use Agreement with Aitkin Township

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Michael Kearney

5A Andrew Carlstrom – Environmental Services Director

**Discussion Item**

Second Reading - Amendment to Septic Ordinance - Discussion Only

**RESULT: DISCUSSION ITEM****MOVER:****SECONDER:**

5B Andrew Carlstrom – Environmental Services Director

**Motion to:**

Adopt Resolution - Amending Aitkin County Septic Ordinance

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Michael Kearney**SECONDER:** Commissioner Travis Leiviska**Resolution #** 20250708-088

5C Andrew Carlstrom – Environmental Services Director

**Motion to:**

Approve Request of Committee of the Whole Meeting - Shoreland Ordinance

**RESULT:** **APPROVED (5 TO 0)**

**MOVER:** Commissioner Michael Kearney

**SECONDER:** Commissioner Travis Leiviska

Thursday, July 31st at 1:00pm in the Government Center Board Room

6A Jim Bright – Facilities Coordinator

**Discussion Item**

Aitkin County Fair Update - Discussion Item

**RESULT:** **DISCUSSION ITEM**

**MOVER:**

**SECONDER:**

6B Jim Bright – Facilities Coordinator

**Motion to:**

Adopt Resolution - Aitkin County Health & Human Services Office Space Lease Agreement

**RESULT:** **APPROVED (5 TO 0)**

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Laurie Westerlund

**Resolution #** 20250708-089

7A Mark Jeffers

**Informational Only**

County/Administration related Updates

Listened to the NACo Legislative update call, County Fair Volunteer opportunities, Kudos to all involved in the HHS remodel

8A Board of Commissioners

**Informational Only**

Commissioner Committee Reports

JET (NE MN Office Job Training), Rum River 1W1P, ATV Committee, 4th of July Hill City parade, Hill Lake Fire Department, Commissioner Kearney leaving for Philadelphia for the NACo Annual Conference, Angie's Acres fundraiser, Budget Committee, Aitkin Airport

**Motion to Adjourn**

Motion made at 10:38 a.m.

**RESULT:** **APPROVED (5 TO 0)**

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

**Next Meeting:** **Tuesday, July 22, 2025**

  
J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

John Welle

Digitally signed by John Welle  
Date: 2025.07.23 11:41:53  
-05'00'

John Welle  
County Engineer